



MEMORANDUM

DATE: November 4, 2016

TO: Roger W. Randolph
City Clerk

FROM: Priscilla Ibarra
Secretary Assigned to the DRB,
Michael Taku, Lead Planner

SUBJECT: Design Review Board Summary and Attendance Record for 2015

The Design Review Board met 11 times in 2015 with first meeting on March 13, 2015. They reviewed 18 cases, and heard one informational presentation on the Downtown Tucson Partnership Streetscape Framework Plan. Nine scheduled meetings were canceled due to a lack of quorum.

Of the 18 cases heard, 15 were Rio Nuevo and Downtown overlay zone (RND) proposals that the DRB reviewed for compliance with RND design criteria. Two of these proposals were reviewed more than once. Two cases were Design Development Option proposals to modify landscaping and/or screening regulations. The DRB reviewed the proposals to ensure the intent of the landscaping and screening regulations was being reasonably satisfied. One case was reviewed for Large Retail Establishment (LRE) for compliance with compatibility, architecture and site design standards.

DRB reviewed some notable projects: St. Augustine Cathedral and Parish Hall; Historic Manning House; TCCC Landscape; Stone Avenue Multi-Family Homes; and Store Front Modifications in Downtown.

Our Chair (Robert Page) and Vice Chair (Mike Anglin) were elected on Friday, March 13, 2015. Bruce Dawson served two consecutive four-year terms, the maximum allowed without a one-year minimum service break. His last meeting was October 16, 2015. Jennifer Patton (Registered Landscape Architect) and Page Repp (Architect/Registered Contractor) completed their second four-year term and took a deserved break. With these end of terms, there remained four (4) vacant positions as follows: Registered Contractor; Registered Architect and 2 Registered Landscape Architects. These vacancies have caused the lack of quorum and cancellations of scheduled meetings in 2016.



Office of the City Clerk
BOARDS, COMMITTEES & COMMISSIONS

DESIGN REVIEW BOARD

CREATED BY:

Land Use Code, Article V, Division 1, Sec. 5.1.8, adopted by Mayor and Council on May 22, 1995 to become effective July 1, 1995. Amendment adopted by Mayor and Council on October 6, 1997 to become effective November 6, 1997. Amendment reconsidered and adopted by mayor and Council on November 3, 1997. Amendment adopted by Mayor and Council on May 17, 2004 to become effective July 1, 2004.

REGULAR MEETING DATE: Bi-weekly on Friday.

REGULAR MEETING TIME: 7:30 a.m.

REGULAR MEETING LOCATION: Mayor and Council Conference Room,
255 W. Alameda, Tucson, Arizona 85701

MEMBERS:

Seven members, of whom five are regular members and two are alternates. When in attendance, the alternates' roles and responsibilities are identical to the regular members. Any member of the Mayor and Council may make a recommendation for appointment of a member. Members are appointed by a majority vote of the Mayor and Council.

QUORUM:

Three regular members or alternates.

QUALIFICATIONS:

Of the seven members, there shall be at least:

- 1 registered architect
- 1 contractor; and
- 2 registered landscape architects.

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The appointee must be a city resident. No member is to hold any city, county, or state elective office or can be a permanent employee of the City while a member of the Design Review Board.

TERMS OF OFFICE:

The term of each member is four (4) years, beginning with the date of appointment. Members are eligible for reappointment but shall not serve more than eight (8) continuous years. After the eight continuous years of service, a member becomes eligible for reappointment after a break in service of one (1) year.

An appointment to fill an unexpired term shall be considered a new appointment.

Members may be removed with or without cause by a majority vote of the Mayor and Council.

EXEMPT FROM TCC 10A-134: No

FUNCTIONS:

To review proposed buildings, structures, landscaping, architectural features, development plans, and site plans as set forth in the Land Use Code.

OPEN PUBLIC MEETING LAW REQUIREMENTS:

This public body must comply with all of the provisions of the Open Public Meeting Law, including provisions requiring that a record of all meetings be maintained. (Records of meetings are retained by the secretary to the public body.)

BCC TERMINATION REQUIREMENTS: This is an on-going Board.

SUPPORTING DEPARTMENT(S):

Development Services 791-4541

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Historical Notes:

On February 12, 1990, Mayor and Council adopted Ordinance No. 7353, which modified the Tucson Code, Chapter 23, Art. I, Div. 16 by deleting reference to the Architectural Approval Board and adding the words "Development Review Board", thereby creating the DRB.

On May 22, 1995, Mayor and Council adopted Ordinance No. 8509, which repealed the Zoning Code and adopted the Land Use Code in place of the Tucson Code, Chapter 23. Land Use Code Sections 5.1.81-5.1.83 govern the DRB.

On October 6, 1997, Mayor and Council adopted Ordinance No. 8961, which changed the appointment process from individual appointment by members of the Mayor and Council to appointment by a majority vote of Mayor and Council. The ordinance also removed the requirement to have a contractor on the DRB.

On November 3, 1997, Ordinance No. 8961 was reconsidered and amended to include a contractor on the DRB.

On May 17, 2004, Mayor and Council adopted Ordinance No. 9967, which changed the name from Development Review Board to Design Review Board.